

Meeting Minutes: April 24th, 2020

Agenda for INA Executive Council Meeting

1. Planning for INA 2021 Meeting in Durham, NC
 - a. General Update
 - i. Loss of Triangle SFN as meeting partner.
 - Triangle Society for Neuroscience will no longer be able to partner with INA for the 2021 meeting because they had to cancel the 2020 meeting and will need to have their 2021 meeting at Embassy suites
 - ii. R-13 Grants (August deadline)
 - Ed and Pam will co-ordinate putting together a grant/s and send to NIEHS/NIDA to maximize possibility of getting the grant and minimize competing grants
 - b. *Establishment of Program Committee*

Members

 1. **Pam Lein (Chair)**- will finalize the team
 2. Ed Levin
 3. Ellen Fritsche or Christoph (preferred)
 4. Anna Price
 5. TBD Post-doc?
 - Consider someone from South America / Asia
 - **Mamta** send Pam latest member list
 - **Pam:** Request to establish this committee ASAP because symposia/proposals need to be sent out
 - **Pam & Team:** Think about venue for 2023—Asia/South America?
2. Timing for INA 2021:

Discussion: Do we still want to have meeting in Spring 2021 or consider pushing to Fall?

- Issues with Spring meeting: COVID may still restrict travel
- Issues with Fall Meeting: Hurricanes in NC;
- The group considered the possibility of piggy -backing with SfN 2021. However, SfN is in Chicago in Nov 13-17, 2021. This may be too late plus piggy-backing may not be very helpful since it is not close to NC
- *General consensus:* Fall 2021: aim for last 2 weeks of October to minimize hurricane interference
- Plan for web interaction/presentations due to continued potential travel restrictions
- Consider looking into insurance policies
- Funding: Consider funding through CCT; cutting edge tech for Neurotox: **Tim & Pam** will develop a plan e.g. incorporation of exosomes & others

a. *Local Planning Committee*

Members

1. Ed Levin
2. Tim Shafer
3. Jean Harry
4. Mamta Behl
5. Will Boyes
6. Chris McPherson

- Discussion on dedicated site vs downtown: Dedicated site was not feasible due to practicalities with travel/facilities
- Make sure we have a package- including registration. Hotel. Breakfast: will create some options for attendees

b. Authority for Ed Levin to sign documents on behalf of INA

- Feds cannot sign; hence Ed will send to Tim for review and then sign on President's behalf

3. *Treasury Report (Harm)*

- One late invoice from company in Germany (tax implications)
- Harm is currently updating latest membership list
- Will send in voices next week
- Check with Jean Harry on status of refund from Brazil meeting; INA expecting ~8 K from the meeting; **Ed** said that this has been delayed; will follow up with Harry
- At the last meeting, INA broke even
- Current total in US Acct: \$13,183.37
- Additional approx. 50K Euros
- Leftover money from Dusseldorf could be incorporated into a separate Emergency Fund
- Any deposits that need to be made for the 2021 meeting will be put from the US acct

4. *Newsletter*

- a. President's report
- b. Current Officers
- c. Treasurer's Report- **Harm** send Tim in ~2 weeks
- d. INA 2019 Highlights- **Tim** will contact Christoph & Ellen
 1. Awards- **Remco**
 2. Summary/highlights- Cancelled
 3. Pictures- **Christoph/ Ellen**
 4. Call for papers for special issue of Neurotoxicology
- e. DNT5- moved so no updates
- f. INA Neurotoxicology Best Paper Award- **Pam and Remco** will write blurb and send Tim
- g. Call for submission of Special Issue Topics to Neurotoxicology- **Pam?**
- h. Membership Application

Target date to send out newsletter May 15th.

5. Student/Post-doc Rep on INA council?

By- Laws say : “Regular members allowed to exec committee” post-doc currently OK
Exec Committee will have student rep and post-doc rep.- **Mamta** look at NTSS definitions and send to Tim.

Amend by-laws by vote to society; members can email Mamta with vote; will help identify who active members are

6. INA Social Media Presence- **Helena**

- **Helena** will update INA Webpage to reflect info on the 2021 meeting without dates?
- **Ed/ Tim** will send Helena info on Venue with photos send info for the website
- **Tim** will cc Pam and Remco to add info on neurotox/other Journal webpage to the INA website
- **Helena** will upload info on INA website and LinkedIn

Applications for symposium-**Pam** will put tentative language together (plan for 2021)

Other visibility

- a. Facebook Page?
 - b. Twitter Account?
 - c. Slack?
- These will be updated in the future; perhaps consider student/ post-doc rep to help with social media

Some ideas for symposium topics suggested: Environmental exposures on COVID

Clinical→ basic science→ brain target – **Helena + Pam**